Texas State Board of Dental Examiners
333 Guadalupe, Tower 3, Suite 800
Austin, Texas 78701-3942
Phone: (512) 463-6400
Fax: (512) 463-7452
www.tsbde.texas.gov

NAME CHANGE REQUEST FORM
(FOR DENTAL ASSISTANTS)

NON-REFUNDABLE FEE

SEE FEE SCHEDULE BELOW

INSTRUCTIONS:

1. Use this form to change your name when you are **NOT** renewing your registration(s).
2. **Display Legal Full Name**: Certificates must display the registrants Full Legal Name.
3. **Legal Documentation**: Legal documentation of the change, i.e., marriage license, divorce decree, court order, etc.)
4. **Fees**: The fee you pay is based on the **type of certificate(s)** you hold. (See Schedule Below). Pay by check, money order or cashier's check (do not send cash). Please make payment payable to the Texas State Board of Dental Examiners.
5. **Processing and Receiving Your Certificate**. Please allow two weeks for processing. Your certificate will be mailed to your address on file with the State Board of Dental Examiners (SBDE). If your address has changed, include a SBDE Change of Address Form with this request form to avoid delays in receiving your certificate.

CURRENT INFORMATION:

(BEFORE CHANGE)

SOCIAL SECURITY NUMBER _____

FIRST NAME _____ MIDDLE NAME _____ CURRENT LAST NAME (**Before Change**) _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

E-MAIL ADDRESS _____ PHONE NUMBER _____

TEXAS CERTIFICATES: CHECK ONLY THE CERTIFICATE(S) YOU CURRENTLY HOLD AND ENTER YOUR CERTIFICATE NUMBER.

- ____ RDA Number: _____
- ____ Pit & Fissure Sealant Number: _____
- _____ Coronal Polishing Number: _____
- _____ Nitrous Monitoring Certificate Number: _____

NEW INFORMATION:

(AFTER CHANGE)

FIRST NAME _____ MIDDLE NAME _____ NEW LAST NAME (**After Change**) _____

FEE SCHEDULE: A NEW CERTIFICATE WILL BE ISSUED BASED ON THE CERTIFICATES YOU CURRENTLY HOLD.

I hold this Certificate	I also hold this Certificate	I also hold this Certificate	I also hold this Certificate	PAY
RDA Certificate **Only**				**$25.00**
RDA Certificate and →	Pit & Fissure Sealant Cert			**$25.00**
RDA Certificate and →	Coronal Polishing Cert			**$25.00**
RDA Certificate and →	Nitrous Monitoring Cert			**$25.00**
RDA Certificate and →	Pit & Fissure Sealant Cert and →	Coronal Polishing Cert and →		**$25.00**
RDA Certificate and →	Pit & Fissure Sealant Cert and →	Coronal Polishing Cert and →	Nitrous Monitoring Cert	**$25.00**
Pit & Fissure Sealant Cert **Only**				**$15.00**
Pit & Fissure Sealant Cert and →	Nitrous Monitoring Cert			**$15.00**
Pit & Fissure Sealant Cert and →	Coronal Polishing Cert and →	Nitrous Monitoring Cert		**$15.00**
Pit & Fissure Sealant Cert and →	Coronal Polishing Cert			**$15.00**
Coronal Polishing Cert **Only**				**$10.00**
Coronal Polishing Cert and →	Nitrous Monitoring Certificate			**$10.00**
Nitrous Monitoring Cert **Only**				**$10.00**

_____ **SIGNATURE**

_____ **DATE**